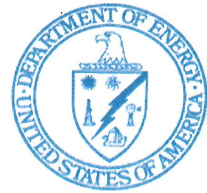




Department of Energy
National Nuclear Security Administration
Office of the General Counsel
P. O. Box 5400
Albuquerque, NM 87185



SENT VIA EMAIL:

75591-15487755@requests.muckrock.com

Ms. Emma Best
MuckRock News
DEPT MR 75591,
411A Highland Ave.
Somerville, MA 02144-2516

SEP 30 2019

Dear Ms. Best:

This letter is the final response to your Freedom of Information Act (FOIA) request, dated June 20, 2019 for a copy of the following:

- Documents describing or generated as part of the establishment of any different processing queues for FOIA requests.
- Documents describing the rules and procedures governing any different processing FOIA queues.
- Documents, produced in the previous 15 years, containing reports or statistics describing the FOIA processing queues.
- Documents describing procedures for the handling or coordination of requests from high volume FOIA requesters.
- Documents describing procedures, rules and prerequisites for any exceptions to processing requests in a "first in, first out" process.
- Documents describing procedures and rules for the processing of especially complex or delicate FOIA requests.
- Documents describing procedures and rules for the processing of 'high visibility' FOIA requests, such as those, which are likely to elicit reactions from the media or the public.
- Documents describing procedures and rules for the processing of FOIA requests from members of Congress and federal government agencies.
- Documents describing procedures and rules for the processing of FOIA requests from non-federal law enforcement agencies.

Your request was received in this office on June 24, 2019. The lead FOIA analyst for the National Nuclear Security Administration (NNSA) complex conducted a search and located one (1) responsive document that is being released to you in its entirety:

FOIA Process Flowchart

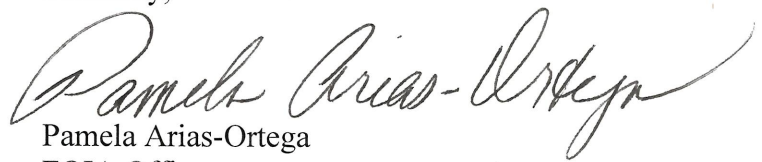
Other information responsive to your request is publicly available and can be accessed online at the following websites:

1. www.FOIA.gov
2. <https://ecfr.io/Title-10/pt10.4.1004>
3. <https://www.energy.gov/management/downloads/doe-chief-foia-officer-reports>
4. <https://www.energy.gov/management/office-management/operational-management/freedom-information-act/documents/annual-reports>
5. <https://www.federalregister.gov/documents/2016/12/27/2016-31337/revision-of-the-department-of-energys-freedom-of-information-act-foia-regulations>.

You may contact me, NNSA's FOIA Public Liaison, Office of the General Counsel, at 1-866-747-5994, or by mail at Department of Energy, National Nuclear Security Administration, Office of the General Counsel, PO Box 5400, Albuquerque, NM 87185 for further assistance and to discuss any aspect of your request. Additionally, you may contact the Office of Government Information Services (OGIS) at the National Archives and Records Administration to inquire about the FOIA Mediation services they offer. The contact information for OGIS is as follows: Office of Government Information Services, National Archives and Records Administration, 8601 Adelphi Road-OGIS, College Park, Maryland 20704, e-mail at ogis@nara.gov; telephone at (202) 741-5770; toll free at 1-877-684-6448; or facsimile at (202) 741-5769.

There are no charges to you for processing your FOIA request. If you have questions regarding the processing of your request, please contact Christina Hamblen by email at Christina.Hamblen@nnsa.doe.gov, or write to the address above. Please reference Control Number FOIA 19-00255-H in your correspondence.

Sincerely,



Pamela Arias-Ortega
FOIA Officer

Enclosure